

**DRAFT**

The Regular Meeting of the Board of Education of Madison Central School was held on January 23, 2017 at 7:00 pm in the large group instruction room preceded by the SmartBond Public Hearing which started at 6:30 pm..

**MEMBERS PRESENT:** Mrs. Mary Bartlett-Linden  
Ms. Beverly Biedermann  
Mr. Tobias Abrams  
Mr. Jona Snyder  
Mr. Steve Yancey – 6:55 pm  
Mrs. Laurie Zbock

**MEMBERS ABSENT:** Mrs. Stephanie Tanner

**OTHERS PRESENT:** Mr. Steve Szatko, Interim Superintendent  
Mrs. Melanie Brouillette, Treasurer  
Ms. Tracey Lewis, District Clerk

The SmartBond Public Hearing was held at 6:30 pm led by Mr. Kurt Peavey.

- I. Call to Order
  - a. Mr. Yancey called the meeting to order at 7:00 pm.
- II. Agenda Additions
- III. Consent Agenda
  - a. Approval of Agenda for This Meeting

**MOTION # 1 – APPROVAL OF AGENDA**

ON THE MOTION of Ms. Biedermann, seconded by Mr. Snyder, the board moved to approve the agenda for this meeting. Motion carried 6 yes, 0 no.

- b. Approval of Minutes
  1. December 19, 2016 Regular Meeting Minutes
  2. December 28, 2016 Special Meeting Minutes
  3. January 11, 2016 Special Meeting Minutes

**MOTION # 2 – APPROVAL OF MINUTES**

ON THE MOTION of Mrs. Bartlett-Linden, seconded by Mr. Snyder, the board moved to approve the minutes from the December 19, 2016, December 28, 2016, and January 11, 2017 board meetings. Motion carried 6 yes, 0 no.

- IV. Public Forum with use of Public Forum Expectations
  - a. Richard Engelbrecht, the Madison School BOCES Representative, spoke about his position at BOCES.
  - b. The Presentation “Who’s Driving our School Bus?” was postponed until Feb. 13, 2017.
- V. Reports
  - a. Treasurer
    1. Internal Claim Auditor’s Report

**MOTION # 3 – APPROVAL OF INTERNAL CLAIM AUDITOR’S REPORT**

ON THE MOTION of Mrs. Bartlett-Linden, seconded by Mrs. Zbock, the board moved to approve the Internal Claim Auditor’s Report. Motion carried 6 yes, 0 no.

2. Treasurer's Report dated December 31, 2016

**MOTION # 4 – APPROVAL OF TREASURER'S REPORT DATED DECEMBER 31, 2016**  
ON THE MOTION of Ms. Biedermann, seconded by Mr. Snyder, the board moved to approve the December 31, 2016 Treasurer's Report. Motion carried 6 yes, 0 no.

3. Detail Warrants

**MOTION # 5 – APPROVAL OF DETAIL WARRANTS**

ON THE MOTION of Mr. Abrams, seconded by Ms. Biedermann, the board moved to approve the Detail Warrants as follow: Warrant Number 20 – Fund A – 12/5/16 – 8 pages, Warrant Number 22 – Fund A – 12/12/16 – 7 pages, Warrant Number 23 – Fund A – 1/11/17 – 1 page, Warrant Number 24 – Fund A – 12/22/16 – 8 pages, Warrant Number 12 – Fund C – 12/12/16 – 2 pages, Warrant Number 13 – Fund C – 12/22/16 – 1 page, Warrant Number 8 – Fund TA – 1/11/17 – 1 page, Warrant Number 6 – Fund TA – 1/11/17 – 4 pages, Warrant Number 4 – Fund HBUS – 1/17/17 – 1 page, Warrant Number 7 – Fund FA17 – 12/12/16 – 1 page, Warrant Number 8 – Fund FA17 – 12/22/16 – 1 page. Motion carried 6 yes, 0 no.

4. The Financial Status Report was provided for review.

b. Superintendent – Information Items

1. Notice of the SBI workshop entitled "The Capital Conference" to be held Feb. 12-13, 2017 was provided to the board.
2. Notice of the Legislative Forum to be held Jan. 26, 2017 was provided to the board.
3. There was discussion on the Wall of Recognition suggestions.
4. The budget for 2017-18 was discussed.

c. Superintendent – Approval Items

1. Approval of Smart Bond
2. Approval of Memorandum of Agreement between the Madison Central School District and the Madison Teacher's Association for the amendment to adjustment to stipends as per agreement
3. Approval of Memorandum of Agreement between Madison Central School District and the Madison Non-Instructional Association for the employment and insurance for Paula Lindberg
4. Approval of the change in the NYSERS Retirement Plan from Plan 75C to Plan 75I for Paula Lindberg
5. Approval of Non-Instructional Unit Contract dated July 1, 2017-June 30, 2021
6. Approval of Surplus List as provided
7. Auctions International Bus Bid
8. Approval of Bus Proposition for 2017-18

**MOTION # 6 – APPROVAL OF SUPERINTENDENT APPROVAL ITEMS # 1-# 6 AND #8**  
ON THE MOTION of Ms. Biedermann, seconded by Mrs. Zbock, the board moved to approve the Superintendent's Approval items numbered 1 through 6 and number 8. Motion carried 6 yes, 0 no.

**MOTION # 7 – APPROVAL OF AUCTIONS INTERNATIONAL BUS BID FOR 71C BUS**  
ON THE MOTION of Ms. Biedermann, seconded by Mrs. Zbock, the board moved to approve the Auctions International Bus Bid for the Bus 71C as provided. Motion carried 6 yes, 0 no.

- VI. Policy  
a. None

- VII. Old Business  
a. None

VIII. New Business  
a. Personnel

1. Appointments

- a. Lindsey Cross – Long Term Substitute Reading Specialist for Lisa Seeley from January 3<sup>rd</sup> through approximately March 24, 2017 during the FMLA of Lisa Seeley
- b. Ellen Englert – Non-Certified Substitute Teacher effective 1/23/17
- c. Tina Wasuck – Teacher’s Assistant effective 12/29/16
- d. Kaitlin Tibbitts – Long Term Certified Substitute Teacher for 5<sup>th</sup> grade effective 1/24/17 through 6/30/17

**MOTION # 8 – APPROVAL OF APPOINTMENTS**

ON THE MOTION of Mrs. Bartlett-Linden, seconded by Ms. Biedermann, the board moved to approve the Personnel Appointments as listed. Motion carried 6 yes, 0 no.

2. Appointments – Advisors with contracted stipends for 2016-17

- a. Maveret Umstead – Instrumental Director
- b. Jessica Planck – Athletics Advisor

**MOTION # 9 – APPROVAL OF ADVISOR APPOINTMENTS**

ON THE MOTION of Mr. Snyder, seconded by Mr. Abrams, the board moved to approve the Advisor Appointments as listed. Motion carried 6 yes, 0 no.

3. Appointment – Volunteer

- a. Corey Lewis – Fitness Center Supervisor for Mondays and Thursdays from 5:30-6:30 pm

**MOTION # 10 – APPROVAL OF VOLUNTEER APPOINTMENT**

ON THE MOTION of Mrs. Bartlett-Linden, seconded by Mr. Snyder, the board moved to approve Corey Lewis as a Fitness Center Supervisor Volunteer for Mondays and Thursdays from 5:30-6:30 pm. Motion carried 6 yes, 0 no.

4. Adjustment

- a. Tracey Lewis – increase contracted days from 175 to 180 annually

**MOTION # 11 – APPROVAL OF ADJUSTMENT IN DAYS FOR TRACEY LEWIS**

ON THE MOTION of Mrs. Bartlett-Linden, seconded by Mr. Abrams, the board moved to adjust the annual contracted work days for Tracey Lewis from 175 annually to 180 annually. Motion carried 6 yes, 0 no.

5. Leave Request

- a. Tanna Sreca – FMLA from approximately April 5-May 17, 2017 utilizing sick time and sick bank days if necessary

**MOTION # 12 – APPROVAL OF LEAVE REQUEST FOR TANNA SRECA**

ON THE MOTION of Ms. Biedermann, seconded by Mrs. Bartlett-Linden, the board moved to approve the FMLA leave request for Tanna Sreca from approximately April 5 through May 17, 2017 utilizing sick time and sick bank days if necessary. Motion carried 6 yes, 0 no,

6. Resignation for Retirement

- a. Paula Lindberg – School Nurse – effective June 30, 2017

**MOTION # 13 – ACCEPTANCE OF RESIGNATION OF PAULA LINDBERT**

ON THE MOTION of Ms. Biedermann, seconded by Mrs. Zbock, the board moved to accept the resignation of Paula Lindberg for purposes of retirement with many thanks effective 6/30/17. Motion carried 6 yes, 0 no.

b. CSE/CPSE Recommendations – in official packet

**MOTION # 14 – APPROVAL OF CSE/CPSE RECOMMENDATIONS**

ON THE MOTION of Mrs. Bartlett-Linden, seconded by Mrs. Zbock, the board moved to approve the CSE/CPSE Recommendations as found in the official board packet. Motion carried 6 yes, 0 no.

c.. The Principal Reports were postponed until February 13, 2017.

IX. Correspondence

- a. Richard Engelbrecht's monthly BOCES newsletter for January 2017 was provided.
- b. A thank you note from the family of Lee Urben was shared.
- c. The Library Media Center monthly report for December 2016 was provided.

X. Executive Session and appoint temporary clerk

**MOTION # 15 – ENTER EXECUTIVE SESSION**

ON THE MOTION of Mrs. Bartlett-Linden, seconded by Mr. Abrams, the board moved to enter into Executive Session with Ms. Biedermann as acting temporary District Clerk at 7:35 pm with an invitation to Mr. Davis to attend to discuss the medical, financial, credit or employment history of a particular person or corporation or matters leading to the appointment, employment,, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation and to discuss Collective negotiations pursuant to Article 14 of the Civil Service Law i.e., the Taylor Law. Motion carried 6 yes, 0 no.

XI. Adjourn Executive Session

**MOTION # 16 – ADJOURN EXECUTIVE SESSION**

ON THE MOTION of Mr. Snyder, seconded by Mr. Abrams, the board moved to adjourn Executive Session at 8:29 pm. Motion carried 6 yes, 0 no.

XII. Adjournment

**MOTION # 17 – ADJOURNMENT**

ON THE MOTION of Mr. Snyder, seconded by Mrs. Bartlett-Linden, the board moved to adjourn the meeting at 8:31 pm. Motion carried 6 yes, 0 no.

**DRAFT**

The Special Meeting of the Board of Education of Madison Central School was held on February 21, 2017 at 5:00 pm in the large group instruction room.

**MEMBERS PRESENT:** Mrs. Mary Bartlett-Linden  
Ms. Beverly Biedermann  
Mr. Tobias Abrams  
Mr. Jona Snyder  
Mrs. Stephanie Tanner  
Mr. Steve Yancey  
Mrs. Laurie Zbock

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Mr. Michael Davis, Superintendent  
Mrs. Melanie Brouillette, Treasurer

- I. Call to Order
  - a. Mr. Yancey called the meeting to order at 5:00 pm.
- II. Agenda Additions
- III. Consent Agenda
  - a. Approval of Agenda for This Meeting

**MOTION # 1 – APPROVAL OF AGENDA**

ON THE MOTION of Mrs. Bartlett-Linden, seconded by Ms. Biedermann, the board moved to approve the agenda for this meeting. Motion carried 7 yes, 0 no.

- IV. New Business
  - a. Personnel
    1. Appointment
      - a. Alisa Babcock – Long Term Substitute Teacher for Mathematics FMLA for Amber Barrett and Non-Certified Substitute Teacher effective 2/21/17

**MOTION # 2 – APPROVAL OF APPOINTMENT**

ON THE MOTION of Mr. Snyder, seconded by Mrs. Tanner, the board moved to approve the appointment of Alisa Babcock as a Long Term Substitute Teacher for Mathematics for the FMLA of Amber Barrett and as a Non-Certified Substitute Teacher effective 2/21/17. Motion carried 7 yes, 0 no.

- b. Salary Adjustments
  - a. Amanda Hinman – from B1, Step 1, to B2, Step 1
  - b. Payge Lehman – from M1, Step 1, to M1, Step 1 with Masters
  - c. Jordan Matteson – from B3, Step 4, to B4, Step 4
  - d. Amanda Tomaino – M1, Step 7 to M1, Step 7 with Masters
  - e. Hannah Matteson – B1, Step 3, to B2, Step 3

**MOTION # 3 – APPROVAL OF SALARY ADJUSTMENTS**

ON THE MOTION of Mr. Snyder, seconded by Ms. Biedermann, the board moved to approve the Salary Adjustments for the Amanda Hinman, Payge Lehman, Jordan Matteson, Amanda Tomaino, and Hannah Matteson as listed. Motion carried 7 yes, 0 no.

2. Appointment Changes
  - a. Kelly Smith – from Teacher’s Aide to Teacher’s Assistant effective 1/26/17

**MOTION # 4 – APPROVAL OF APPOINTMENT CHANGE FOR KELLY SMITH**  
ON THE MOTION of Ms. Biedermann, seconded by Mrs. Bartlett-Linden, the board moved to approve the appointment change for Kelly Smith from Teacher’s Aide to Teacher’s Assistant effective 1/26/17. Motion carried 7 yes, 0 no.

3. Leave Request
  - a. Joseph Burdick – FMLA from approximately May 8, 2017 for approximately 2 weeks utilizing sick time

**MOTION # 5 – APPROVAL OF LEAVE REQUEST**  
ON THE MOTION of Mr. Snyder, seconded by Mrs. Bartlett-Linden, the board moved to approve the leave request of Joseph Burdick for FMLA from approximately May 8, 2017 for a period of approximately 2 weeks utilizing sick time. Motion carried 7 yes, 0 no.

4. Volunteer Appointment
  - a. Spencer Staring – Volunteer to Varsity Softball Spring 2017
  - b. Frank Eckrich – Volunteer to Varsity Baseball Spring 2017

**MOTION # 6 – APPROVAL OF VOLUNTEERS**  
ON THE MOTION of Mr. Snyder, seconded by Mrs. Bartlett-Linden, the board moved to approve Spencer Staring as a volunteer to Varsity Softball and Frank Eckrich as a volunteer to Varsity Baseball for the Spring 2017 season. Motion carried 7 yes, 0 no.

5. Appointment
  - a. Paul Perry – Substitute Bus Driver effective 2/14/17
  - b. Elaine Hogan – Varsity Softball Coach for Spring 2017

The board decided to table the appointments of Paul Perry and Elaine Hogan.

- V. Executive Session and appoint temporary District Clerk

**MOTION # 7 – APPROVAL TO ENTER EXECUTIVE SESSION**  
ON THE MOTION of Mrs. Bartlett-Linden, seconded by Mr. Snyder, the board moved to enter into Executive Session at 5:10 pm to discuss the medical, financial, credit or employment history of a particular person or corporation or matters leading to the appointment, **employment**, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Motion carried 7 yes, 0 no.

**MOTION # 8 – APPOINTMENT OF MR. SNYDER AS TEMPORARY DISTRICT CLERK**  
ON THE MOTION of Ms. Biedermann, seconded by Mrs. Tanner, the board moved to appoint Mr. Snyder as the Temporary District Clerk for Executive Session. Motion carried 7 yes, 0 no.

- VI. Adjourn Executive Session

**MOTION # 9 – APPROVAL TO ADJOURN EXECUTIVE SESSION**  
ON THE MOTION of Ms. Biedermann, seconded by Mrs. Bartlett-Linden, the board moved to adjourn Executive Session at 6:05 pm. Motion carried 7 yes, 0 no.

- VII. Adjournment

**MOTION # 10 – ADJOURNMENT**  
ON THE MOTION of Ms. Biedermann, seconded by Mrs. Tanner, the board moved to adjourn for the evening at 6:05 pm. Motion carried 7 yes, 0 no.